

**Office of Community Development**  
**Grant Agreement Request Form**  
(Attachment A must be submitted with this form)

<b>Grant #</b>	S-Y-15-7GJ-1
<b>Grantee</b>	Coleman Professional Services, Inc.
<b>FTI Number</b>	
<b>CEO Name</b>	Nelson Burns
<b>CEO Title</b>	President and CEO
<b>Address</b>	5982 Rhodes Road
<b>City, State, Zip</b>	Kent, Ohio 44240
<b>Grant Amount</b>	\$100,000
<b>Grant Start Date</b>	1/1/2016
<b>Project Completion Date</b>	12/31/2016
<b>Final Draw Request Date</b>	1/31/2017
<b>Grant End Date</b>	2/28/2017

<b>Project Specific Conditions</b>	
Lead Based Paint? No	
Other Project Specific Conditions	
1)	
2)	

**OCD Representative**     Kimberly Alexander



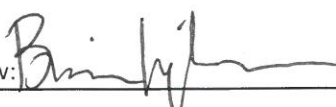


12-8-15

**Signature of OCD Representative**

**Date**

(SIGNATURE CONFIRMS GRANT AGREEMENT IS OK TO BE EXECUTED)

1<sup>st</sup> Review:  12.9.15      12.10.15     2<sup>nd</sup> Review: 

## SUPPORTIVE HOUSING PROGRAM

### ATTACHMENT A

#### SCOPE OF WORK AND BUDGET

##### I. GENERAL DATA

Applicant Agency :	COLEMAN PROFESSIONAL SERVICES, INC.		
County :	Portage	Grant Number :	S-Y-15-7GJ-1
Applicant CEO Cont :	Nelson Burns	Total Grant Award :	\$ 100,000
Title :	President & Ceo	Vendor ID.Nbr :	53123
Address :	5982 Rhodes Rd, Kent, OH 44240	OCD Rep :	Kimberly Alexander
Phone Number :	(330) 676-6801	Applicant Preparer :	Nelson Burns
Email Address :	nelson.burns@colemen-professional.com	Phone Number :	(330) 676-6801
		Email Address :	nelson.burns@colemen-professional.com
Ohio House :	68 - Margaret Ann Ruhl	Ohio Senate :	28 - Tom Sawyer

##### II. PROJECT DESCRIPTION

###### Permanent Supportive Housing Program

Coleman Professional Services, Inc. will provide 10 units of permanent supportive housing with a capacity of 10 households. The agency's projected demographic is chronically homeless, adult males and females who are at or below 35 percent of Area Median Income in Jefferson County. Supportive services provided include case management, referrals to community service providers, and housing search and placement. Grant funds will be used for housing operations, supportive services, and limited administrative expenditures. The program will serve 15 households consisting of 15 persons. The program projects that 93 percent of households will exit to or retain permanent housing.

###### Counties In Service Area:

Jefferson

# SUPPORTIVE HOUSING PROGRAM

## ATTACHMENT A

### SCOPE OF WORK AND BUDGET

Grantee : COLEMAN PROFESSIONAL SERVICES, INC.

Grant Number : S-Y-15-7GJ-1

#### III. SOURCES OF FUND

Provider	Amount	Fund Category	Fund Type	Term	Interest Rate
Jefferson County Prevention and Recovery Board	\$ 193,687	Other Federal	Grant	N/A	N/A
Grant Funds	\$ 100,000				
<b>Total</b>	<b>\$ 293,687</b>				

#### IV. AWARDED PROGRAM BUDGET

##### Permanent Supportive Housing Program

Project Category / Activity Name	Total Cost	OHTF Funds	Other Funds Amount - Source
<b>1-Beacon House</b>			
3-Supportive Serv. w/ Housing	\$ 3,300	\$ 3,300	\$ 0
2-Operating Expenses / CHDO	\$ 94,700	\$ 94,700	\$ 0
1-General Admin	\$ 195,687	\$ 2,000	\$ 193,687 Jefferson County Prevention an...
<b>Total Awarded</b>	<b>\$ 293,687</b>	<b>\$ 100,000</b>	<b>\$ 193,687</b>

#### V. PROGRAM OUTCOMES

Project Name	No. of Persons Served	No. of Households Served
1-Beacon House	15	15
<b>Total</b>	<b>15</b>	<b>15</b>